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ABSTRACT (12pt, bold, capitals, left)

Click here and insert the abstract of your work. The abstract introduces the objective and intended contribution of the research. The abstract does not substitute the introduction. each paper must be preceded by an abstract presenting the most important results and conclusions in no more than 250 words. (12pt, Times New Roman, italics, justify)

KEYWORDS (12pt, bold, capitals): *three to five key words should be supplied, separated by commas, ordered alphabetically and avoiding general and plural terms and multiple concepts (avoid, for example, "and", "of"). (12pt, italics, justify).*

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1. INTRODUCTION (Times New Roman, 12pt, bold, capitals, left)

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As indicated in this template, manuscripts should be concise, in 1 line spacing. The font should be Times New Roman of size 12 points.

The text of the paper should be divided into chapters. The numbering of chapters should be in decimal form.

The size of manuscript must be maximum 16 full pages.

Introduction state the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

Please note that the manuscript must contain answers to following questions: what is the problem, what has been done by other researchers and where you can contribute, what have you done, which method or tools you used, what are your results, what is new and good, what is not good.

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2. TITLE (Times New Roman, 12pt, bold, capitals, left)

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2.1 Layout of manuscript (Times New Roman, 12 pt, bold, left)

Follow this order when typing manuscripts: Title, Authors, Affiliations, Abstract, Keywords, Main text (including figures and tables), Acknowledgements, References, Appendix.

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(b) Use the whole space of all pages, dont leave free space.

(c) The text layout must be on a single column.

(d) The manuscript has to be submitted in MS Word (*.doc) and PDF format.

(e) Use the **Last Name** of the first author for the name of your paper.

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(a) The manuscript must be written in English. Use common technical terms and avoid abbreviations. Define all abbreviations at their first mention in the text. Ensure consistency of abbreviations throughout the article.

(b) For spelling: follow Merriam Websters Collegiate Dictionary, Longman or Oxford Dictionaries.

(c) **Do Not Footnotes:** Footnotes affect the final formatting of the paper. If you have to, please use endnotes instead right before references section.

(d) Use the metric measurement system; the dot as decimal symbol and comma to separate digits into groups of three (ex: 0.25 123,235.76 231,435).

2.3 Tables and figures

Tables and figures have to be made in high quality, which is suitable for reproduction and print, taking into account necessary size reduction.

Use Times New Roman style for the text within tables and figures.

Tables and figures should be embedded in the text and referred within text by their number. Ex: As it can be seen in Table/Figure 1....

A short descriptive title should appear above each table.

Draw the tables in grid format using a basic, solid line style without shadows. Mention the sources under the table.

Table 1. Title title (Times New Roman, 12 pt, bold, centered)

	Item	Name
1		
2		
3		

Source: adapted from Aron (2002, p.15)

A short descriptive title should appear under each figure (**Figure 1. Title, centered**). Mention the sources under the title.

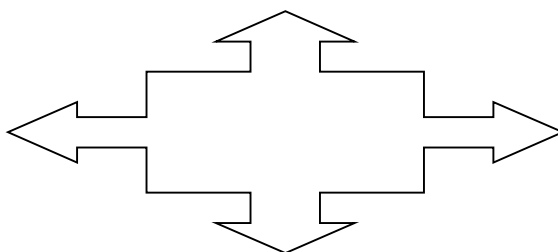


Figure 1. Title title (Times New Roman, 12 pt, bold, centered)

Source: adapted from Vasilescu (2008, p.13)

Number figures consecutively in accordance with their appearance in the text. All illustrations should be provided in camera-ready form, suitable for reproduction.

2.4 Equations

Equations are centered and numbered consecutively (see Equation 1), from 1 upwards. Please, use the point style for percentage numbers.

$$x_1 + x_2y = 10.7\% \quad (1)$$

2.5 Referring within text

- When publications are referred in the text, enclose the author's name and the date of publication within the brackets.
- If you are referring to an idea from another work but NOT directly quoting the material, or making reference to an entire book, article or other work, you only have to make reference to the author and year of publication and not the page number in your in-text reference.
- On the other hand, if you are directly quoting or borrowing from another work, you should include the page number at the end of the parenthetical citation. Use the abbreviation "p." (for one page) or "pp." (for multiple pages) before listing the page number(s). Use an en dash (-) for page ranges. For example, you might write (Smith, 2020, p. 10) or (Smith, 2020, pp. 10–11).
- For one author, use author's surname and the year: (Aron, 2002) or "...as Aron (2002) demonstrated".
- For two authors, give both names and the year: (Allain & Kravic, 2005) or „Allain and Kravic (2005) have recently shown"
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- When you quote several works by the same author, you will quote in chronological order. Ex: (Johnson, 2018, 2019, 2020). When the idea is quoted / paraphrased from several authors we quote in the form: (Johnson, 2019; Smith, 2021), using semicolons.
- The name of the website should be given in text as a citation, if no other data are known.
- If the author is unknown, you should provide the title of the work and year. If the year is unknown, you should state as n.d.

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3. CONCLUSIONS **(Times New Roman, 12pt, bold, capitals, left)**

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ACKNOWLEDGMENT **(Times New Roman, 12pt, bold, capitals, left)**

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Include acknowledgment in a separate section at the end of the paper before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise.

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The list of references should only include works that are cited in the text.

References must be listed alphabetically by the authors' last names, with complete details, using APA style.

References must include at least 7-8 items.

References have not to be self-centred. Do not number references. Publications by the same author(s) should be listed in order of the year of the publication. If there are more than one manuscript by the same author(s) and with the same date, label them a, b, c, etc.

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Sheril, R. D. (1956). *The terrifying future: Contemplating color television*. Halstead.

Book up to twenty authors - include all of the names in the reference

Ionescu, F., Popescu, C., Petrescu, J., Smith, F., Johnson, M., Porter, M., Magretta, J., Nichols, H., Mooney, D., Downey, R., Hollister, C., Torres, F., Terry, H., Portland, B., Mahoney, G., Alistair, F., Honor, B., Michaels, N., Norton, J., Borton, K. (2020). *Title of the book*. Springer.

Book by more than twenty authors - include only the first 19 names, an ellipsis, and the final name

Wiskunde, B., Arslan, M., Fischer, P., Nowak, L., Van den Berg, O., Coetzee, L., Juárez, U., Riyaziyyat, E., Wang, C., Zhang, I., Li, P., Yang, R., Kumar, B., Xu, A., Martinez, R., McIntosh, V., Ibáñez, L. M., Mäkinen, G., Virtanen, E., . . . Kovács, A. (2019). *Health expenditure and GDP*. Springer.

Book with no author

Exploiting renewable energy sources. (2010). National Agency of Renewable Energy, Romania.

Book by an organization or institution (corporate author)

European Commission. (2010). *A European Strategy for smart, ecological growth and favorable to inclusion*. Bruxelles.

Chapter in an edited book

McDonalds, A. (1993). Practical methods for the apprehension and sustained containment of supernatural entities. In G. L. Yeager (Ed.), *Paranormal and occult studies: Case studies in application* (pp.42–64). OtherWorld Books.

eBook

Brück, M. (2009). *Women in early British and Irish astronomy: Stars and satellites*. Springer
Nature. <https://doi.org/10.1007/978-90-481-2473-2>

Thesis

McDonalds, A. (2007). *Practical dissertation on the enterprise X* (Unpublished doctoral dissertation, University of Florida, Gainesville, 2007). Retrieved from <http://cgpublishing.com/product/12345>

Journal article – one author

Crackton, P. (1987). The Loonie: God's long-awaited gift to colorful pocket change? *Canadian Change*, 64(7), 34–37.

Journal article – up to twenty authors include all of the names in the reference

Ionescu, F., Popescu, C., Petrescu, J., Smith, F., Johnson, M., Porter, M., Magretta, J., Nichols, H., Mooney, D., Downey, R., Hollister, C., Torres, F., Terry, H., Portland, B., Mahoney, G., Alistair, F., Honor, B., Michaels, N., Norton, J., Borton, K. (2020). Environmental impact of ICT and implications for e-waste management in Romania. *Economia. Seria Management*, 13 (2), 348-360.

Journal article – more than twenty authors - include only the first 19 names, an ellipsis, and the final name

Wiskunde, B., Arslan, M., Fischer, P., Nowak, L., Van den Berg, O., Coetzee, L., Juárez, U., Riyaziyyat, E., Wang, C., Zhang, I., Li, P., Yang, R., Kumar, B., Xu, A., Martinez, R., McIntosh, V., Ibáñez, L. M., Mäkinen, G., Virtanen, E., . . . Kovács, A. (2019). Indie pop rocks mathematics: Twenty One Pilots, Nicolas Bourbaki, and the empty set. *Off the Beaten Path*, 7(1), 34-39.

Journal article in press

Henry, W. A. (in press). Making the grade in today's schools. *Education Time*.

Article with DOI

Hoff, K. (2010). Fairness in modern society. *Science*, 32(3), 1467–1468.
<https://doi.org/10.1080/09652540903064621>

Electronic article

Cicea, C., Dobrin, C., & Popa, I. (2007). The Economic Efficiency for the Higher Education System: an econometric model. *The International Journal of Interdisciplinary Social Sciences*, 2(4), 67-78. Retrieved July 10, 2016, from <http://iji.cgpublisher.com/product/pub.88/prod.293>

Newspaper article with author

James, O. (2008, September 15). The truth. *The Liberty*, p. 18.

Newspaper article without author

Britain launches new space agency. (2010, March 24). *The Event of the day*, p. 10.

Article in a weekly magazine

Hoff, K. (2010, March 19). Fairness in modern society. *Science*, 327, 67–68.

Electronic newspaper or magazine article

Streefkerk, R. (2019, October 11). APA 7th edition: The most notable changes. *Site name*.
<https://www.scribbr.com/apa-style/apa-seventh-edition-changes/>

Published conference paper

Todorut, A. (2011). Aspects regarding the strategic process of quality continuous improvement. *Paper presented at The 10th International Conference Investments and Economic Recovery*. Bucharest, Romania.

Unpublished conference paper

Pirlogea, C. (2011, November). *Investments for a sustainable energy future*. Paper presented at the Fifth International Conference Modern Approaches in Organizational Management and Economy. Bucharest, Romania.

Entry in an online dictionary or reference work, no date and no author identified

Verisimilitude. (n.d.). In *Merriam-Webster's online dictionary*. Retrieved from <http://www.merriam-webster.com/dictionary/verisimilitude>

Web page - with author

Amirat, A. (2008). *Energy and Economic Growth: The Algerian case*. Retrieved March 11, 2011, from <http://www.ps2d.net/media/Amina%20Amirat.htm>

Web page - no author

Management. (n.d.). In *Wikipedia*. Retrieved August 8, 2013, from <http://en.wikipedia.org/wiki/Management>

Webpage – no date

Union of Concerned Scientists. (n.d.). *Barriers to the use of renewable energy technologies*, Retrieved January 6, 2011, from http://www.ucsusa.org/assets/documents/clean_energy/ps4.pdf

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A. Monterey (personal communication, September 28, 2012)